

Webster UNIVERSITY



Webster Groves Community Days Parade Saturday, July 3, 10 a.m. SPONSORED BY WEBSTER UNIVESITY

GENERAL GUIDELINES FOR PARADE PARTICIPANTS

1. Once your application is received, you will be mailed or emailed an additional packet with more detailed information in approximately 7 business days. If you have not received your confirmation in a timely manner, feel free to check with Steve Clark, Parade Chairman at clarks@webstergroves.org to make sure it was received by our office.
2. All units must be represented by at least one person at one of the MANDATORY safety meetings. Meetings are scheduled for **Thurs., June 17, 7 p.m. OR Sat., June 26, 9 a.m. at Masonic Lodge, 12 E. Lockwood (next to City Hall.)** Units who have not attended one of the meetings will not be allowed to participate in the parade. **NO EXCEPTIONS!** If you are excessively late to a meeting, your attendance will not count.
3. For safety reasons, **the tossing or throwing of any objects is strictly prohibited.** Units are welcome to have walkers (separate from wheel walkers) hand out candy, fliers, toys, etc.
4. Larger vehicles/units need to be assembling at the Parade Staging Area at least one hour prior to the start time. Other vehicles/units can line up by 45 min. prior to the start time. It is ok for individual marchers to arrive ½ hour prior to the parade start.
5. Only those vehicles participating in the Parade will be allowed in the Staging Area. **NO unauthorized vehicles will be allowed.** Those who are concerned about the welfare of their children, etc., are expected to park their car and walk their child to the starting point of their individual unit.
6. Please be considerate of the homes and businesses that line the Staging Area. Remember to remove any trash your unit creates and refrain from trampling flowerbeds, blocking driveways, etc.
7. There are usually 80-100 units in the parade, totaling as many as 2,000 people. Please have respect and patience with the VOLUNTEER Parade Marshals who are working to get everyone in line and ensure your safety. **Parade safety rules must be followed or units will be denied access by marshals or police.**
8. Due to safety concerns of both parade participants, as well as parade spectators, no parade units larger than 100 participants will be allowed. The only exception to this rule will be made for approved school sponsored marching bands, under the direction of faculty from the sponsoring school district.
9. A “Hold Harmless Agreement” must be completed by each organization before they are allowed to participate in the Parade. The City of Webster Groves will assume no responsibility for damage or loss by fire, theft, vandalism, accident, etc., nor guarantee or insure any participant or organization against loss by reason thereof. It shall be the responsibility of those participating organizations/groups to insure themselves as they deem necessary.
10. All activities shall be in compliance with ordinances of the City of Webster Groves and other relevant County and/or State laws.
11. The current public health order says you must do 2 of 3 things. Be outside, social distance or wear a mask. You will be outside. Therefore you will have to either be social distanced or wear a mask. (Present STL Co. guidelines will be observed on 7/3.)
12. Other specific rules, regulations and procedures will be discussed at the safety meetings. You will also have an opportunity to ask questions. Should you have questions before the meeting email Steve at clarks@webstergroves.org or call 314-963-5600.

For office use:
Unit Number: _____



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APPLICATION FOR PARADE PARTICIPANTS

Please type or print CLEARLY

Name of Organization _____
Primary Contact Person _____
Street Address _____
City _____ State _____ Zip _____
Primary Phone # (_____) _____ Alternate Phone # (_____) _____
E-Mail Address _____

**DESCRIPTION OF PARADE UNIT
MUST BE SPECIFIC (i.e. # & type of vehicles, fire engine, military vehicles, # of people, animals, horses, etc.)**

Size of Unit (approx. dimensions) _____ **Will you have music?** Circle one: YES NO
(Must have an answer to this question. If you don't know, do not submit your application as this is vital information for placement purposes.)

Number of people involved in unit _____

Special Placement Required and Reason (NOT GUARANTEED)* _____

** NOTE: This DOES NOT GUARANTEE you will receive this placement. Most units request to be at the beginning of the parade. We can't accommodate everyone. We need quality units in the middle and at the end of the parade so it is a great parade from start to finish.*

Application must be received by mail or in person by TUESDAY, June 8, 9:30 P.M. to:

Community Days Parade Entry
33 E. Glendale
Webster Groves, MO 63119

You may also email applications to clarks@webstergroves.org
Entries received after deadline may or may not be allowed to participate in the parade depending on availability. Entries received after the deadline will be placed at the end of the parade.

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Hold Harmless Agreement 2021

By this agreement entered into on _____
(date)

(name of organization, if applicable, or individual)

agrees to hold the City of Webster Groves, its agents, employees and the parade sponsor harmless from any and all liability, actions, causes of actions, claims, demands for suits whatsoever resulting from or arising out of personal injuries, loss of, or damage to property or involving impairment of, or damage to any right because or in any way related to participation in the Community Days Parade in Webster Groves, Missouri.

Printed Name _____

Signed _____ Date _____

Name of Organization _____

Address _____

City _____ State _____ Zip _____

Primary Phone # (_____) _____

Alternate Phone # (_____) _____

E-Mail _____

